



## Visitor Guidelines

Thank you for visiting Brooke Charter Schools! To help us accommodate the volume of visitor requests and to ensure that guests have as positive an experience as possible, we ask that visitors observe the rules outlined below. These guidelines are designed to support student learning and great teaching in action.

1. Our hallways are silent. Adults can whisper, but we ask that visitors do not carry on conversations in the hallway with each other or with scholars.
2. All cell phone conversations should take place in a conference room, office, or outside. If you need a space to take an extended call, please ask a member of the front office team for assistance!
3. Visitors can take photos or videos (morning motivation, bulletin boards, student work, etc.). We do ask, however, that visitors do not take pictures of student faces. Taking photos from the back of the classroom that do not show any student faces front-on is allowable.
4. You may observe students working, but please do not ask questions or disturb their learning unless you are asked to be engaged in the lesson.
5. If visiting in a larger group, please do not visit classrooms in groups larger than 3-4 persons.

**If you have any questions about our visitor guidelines, please feel free to ask any Brooke staff member. For post-visit follow-up questions, please reach out to *Rachel Kohn, Associate Director of Talent and Development*: [rkohn@ebrooke.org](mailto:rkohn@ebrooke.org).**